

Carnforth Community Primary School



Headteacher: Mrs. Sarah Hudd head@carnforthprimary.lancs.sch.uk

Bursar: Mrs. Alison Marriner bursar@carnforthprimary.lancs.sch.uk

North Road | Carnforth | LA5 9LQ | www.carnforthprimary.lancs.sch.uk | 01524 732435

Welcome Letter Squirrel Class 2025-2026

Welcome to our school! Please find below some useful information regarding school and our class routines.

Start and End of the Day

We have an open-door system where children will be greeted by an adult from 8.30am. School starts at 8.45am and finishes at 3.00pm. Children are to enter school and be collected via the main entrance

Adults in Our Class

Mrs Gleave is our full-time class teacher, along with our full-time teaching assistant, Mrs Greenland. Our two other teaching assistants, Mrs Winterburn and Mrs Hendra, will be supporting across the EYFS/KS1 classes.

Class Dojo

We use Class Dojo as our main communication. Please check it regularly, as information is posted on here about various things, including school events, extra-curricular clubs, class learning, and teacher messages. You will also see when your child has received Dojo points in class. For Reception children, Dojo certificates are awarded in our Friday's Celebration Assembly to the child with the most points that week and Dojo winners can come to school in non-uniform one day the following week as a reward.

Please note, children can also come to school in non-uniform on their birthday. If their birthday falls on a weekend or the school holidays, they can come in non-uniform when they are back in school.

Book Bags

Book Bags Book bags need to be in school every day. Please can your child bring the following in their book bags:

- Their school reading book and their reading diary (once these have been issued to Reception children).
- A water bottle with your child's name on it.
- Any forms or slips that have been requested to be returned.
- A spare set of clothes.

Wellies

Please can all children bring a spare pair of wellies that they can leave in school for outdoor learning and play times when the grass is wet or muddy. Please ensure their names are in their wellies.

Uniform

Reception children must come to school in full school uniform pre-school children can wear their own clothes. Please ensure each item of uniform is labelled with your child's name. Please note, hair at a length that can be tied back must be tied back in a bobble.

Home Learning and Reading

We are very keen to make sure that the children see learning as something that happens at home as well as in school. We really want to develop a supportive partnership with you as this will have such a positive impact on your child's learning. You can support with this by reading to your child and, when they are ready, hearing them read regularly. We would strongly encourage you to set up a regular time in the day when you share a book so that your child can establish a good reading habit.

Pre-school and Reception children are encouraged to regularly share stories at home. Reception children will soon be given school reading scheme books, starting with picture books, where we encourage you to spend time looking at the books with your child, talking through the pictures, predicting what will happen next, making up the story, etc. Children will move on to being given books matched to their current phonics learning. Your child will be given a reading diary for you to record home reading in. Reading books will be changed each Friday. Regular reading with an adult will greatly support your child's phonics development and deepen their understanding of the stories they read. Your child will read regularly in school through shared reading, guided reading or individual reading.

Please revisit the books several times over the week. Reading research suggests that reading the same book 3 times is beneficial for children. When reading the same book for the 2nd or 3rd time, you may like to ask questions linked to the story to extend your child's understanding of the content of the story. In addition, please feel free to share other books from home with your child and record this in their diary too – we'd love to know what stories they are enjoying at home.

Pre-school and Reception children will also be able to choose a book from our school library weekly to 'share a story' with you at home. Please spend time reading and sharing this book together. Please keep these books in your child's book bag so they can change them each week. These 'share a story' books are not for your child to read themselves as they are not matched to their phonics and reading levels. The aim of these books is to instill a love of reading for pleasure and enjoying listening to stories that are read to them.

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At the start of each half-term, a Home Learning Menu will be uploaded on Class Dojo. This will have a bank of suggestions for home learning tasks which your child can engage in over the half-term. For Reception children, any home learning completed can be brought into school on a Friday to share with the class. Pre-school children can bring it in to share during any session they are in. Alternatively, you can send in photos on Class Dojo of children doing their home learning or send a message to say they've completed a task, for example a phonics or maths game. 10 Dojo points will be awarded for each home learning task completed.

P.E.

P.E. will be on a Tuesday and Thursday afternoon. Reception children must keep their full P.E. kit in school. Any pre-school children attending on these afternoons can come in sporty clothes and trainers. Long hair must be securely tied back, and children are not permitted to wear earrings for P.E. Earrings need to be removed before your child comes to school on PE days, please. As part of the Local Authority Policy, which school is recommended to adopt, we are not permitted to cover earrings with plasters.

Inhalers

If your child requires an inhaler, please make sure that they have a spare one that they can leave in school at all times.

Snack Time

Children are provided with a piece of fruit as a snack each day. Your child is welcome to bring their own fruit in from home, in case they do not like what fruit is on offer that day. Milk will also be provided during mid-morning snack, for those who have ordered it.

Water bottles

It is important that all children have their water bottles in school every day. Water bottles must be labelled clearly. Children will take their water bottles home at the end of each day to be washed, and they are to be brought back to school the following day. Children can fill up their water bottles in school throughout the day.

Health and Welfare

What should I do if my child is ill, or needs to be away from school?

- Children are not happy at school if they are ill, so please keep them at home until they are feeling better. If you suspect that your child has an infectious or contagious illness,

please let us know. Please contact the school office if your child cannot attend school, letting us know why, as we are required by the Local Authority to record this information.

- If your child has sickness or diarrhoea, they should remain at home for a period of 48 hours following the last bout of sickness.
- We are unable to give 'over the counter' medication, including cough sweets in school. Prescribed medicines can be administered if you fill in our 'medicines form' which can be obtained from Mrs Marriner.
- Please let us know if your child has an existing allergy or is likely to have an allergic reaction to a particular food or item, e.g., plasters. We also need to know if your child needs an inhaler or EpiPen. If your child suffers from a serious allergy and requires medicine to be administered on a regular basis in school, it may be that we will need to complete a Care Plan with you.
- At school there is always the possibility that your child may catch head lice. If your child is unlucky enough to do so, please let us know as soon as possible so that we can alert other families. Please be assured, we do not attach any stigma to this and that when we inform other families of an outbreak, we will maintain confidentiality. Headlice are very easily treatable, and we can provide advice should you need it.

If you have any questions or concerns regarding your child, I am usually available for a chat before the school day or at the end of the school day. You can also message me on Class Dojo. If you would like a longer conversation, I will be more than happy to arrange a meeting or phone call with you.

Thank you for your support.

Rosie Gleave
EYFS Class Teacher